



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, June 25, 2013 – City Council Chambers
12:00 p.m.**

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**WITH Mayor D. Canfield, Councillor C. Drinkwalter, Councillor R. Lunny,  
Councillor R. McKay, Councillor L. Roussin,  
Councillor S. Smith.**

**Regrets: Councillor R. McMillan**

**Staff:** Karen Brown, CAO, Warren Brinkman, Fire & Emergency Services Manager, Colleen Neil, Recreation Services Manager, Sharen McDowall, HR Manager, Lauren D'Argis, Corporate Services Manager, and Joanne L. McMillin, City Clerk.

## **Call to Order**

**Mayor Canfield called the meeting to order and Councillor Drinkwalter read the Prayer.**

## **Public Information Notices as per By-law Number 144-2007**

**Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at tonight's meeting:-

- **An amendment to the 2013 Capital Budget in the amount of \$55,000 + disbursements for the purchase of 1539 Railway Street;**
- **An amendment to the 2013 Capital Budget in the amount of \$50,000 for the Harbortown CIP Program.**

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## **Confirmation of Minutes**

**1. Moved by C. Drinkwalter, Seconded by R. McKay & Carried:-**

That the following Minutes of the Council of the City of Kenora be confirmed as written and circulated:-

- Regular Council Meeting held May 21, 2013
- Special Council Meeting held June 13, 2013

### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Tonight's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance.

N/A

### **Presentations**

Mayor Canfield called upon Ron Baker as well as other Executive Members of the CP Retirees Club in attendance to accept the CP Station clock the City has decided to retire back to CP for the Railroad Museum in Norman. It was noted the clock had originally been donated to the former Town of Kenora by CP in recognition of the Town's centennial celebration in 1982. On behalf of the Club, Ron Baker gladly accepted the clock and thanked Council very much for returning the clock to the CP Club for their Museum; they were happy to have it back among those who relied upon the clock for many years during their working career at CPRail.

### **Deputations**

#### **Susan McLeod – Lake of the Woods District Property Owners Association (LOWDPOA)**

Susan McLeod, Executive Director of the Association addressed Council on concerns relating to the flying lantern issue. She noted this spring the Association received a number of concerns on the issue and the potential hazards. She indicated for 2013 the lanterns have been updated with extended flying times of up to approx. 20 minutes and on a breezy day they can travel for quite a distance, indicating there is virtually nothing the most conscientious person can do to stop them when they're in flight. LOWDPOA would like to have them banned for sale and use, not only locally but provincially as well. She referred to the Forest Fire Protection Act and that it does not permit a person to discharge a firearm, flare, fireworks or explosive in or within 300 metres of a forest area, and yet these lanterns can be flown and because of their flight nature, it cannot be determined if they're extinguished or not.

Susan advised there has been huge interest and concerns over these lanterns in terms of the forests, and cottages and homes. She was thankful albeit surprised for the amount of media coverage the lanterns have received, and she noted some retail outlets have removed the lanterns from their shelves. Susan indicated she and Chief Brinkman have met on the subject and apparently Chief Brinkman will be submitting a report to the July Committee meeting. In closing, Susan indicated LOWDPOA is requesting Council's support for the banning of these lanterns in Kenora with hopes for a provincial ban similar to what some eastern provinces have already put in place. Susan provided copies of deputation to the Clerk and she was thanked for attending.

### **Appointment of Deputy Clerk**

**2. Moved by R. Lunny, Seconded by L. Roussin & Carried:-**

That Council give three readings to a by-law to appoint Heather Lajeunesse to the position of Deputy Clerk in and for the City of Kenora, effective July 2, 2013.

### **Exploration Information Session**

#### **3. Moved by S. Smith, Seconded by R. Lunny & Carried:-**

That the City of Kenora sponsor the July 23 & 24, 2013 Exploration Information Session being held in Kenora.

### **Monthly Financial Statements**

#### **4. Moved by R. Lunny, Seconded by L. Roussin & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at April 30, 2013.

### **2013 Budget Matters Report**

#### **5. Moved by R. Lunny, Seconded by L. Roussin & Carried:-**

That Council hereby adopts the report dated June 12, 2013 related to the 2013 Budget Matters as required under the Municipal Act, 2001, Ontario Regulation 284/09.

### **Municipal Insurance Renewal**

#### **6. Moved by R. Lunny, Seconded by C. Drinkwater & Carried:-**

That Council hereby accepts the renewal of the City's Municipal Insurance Policy as presented by Jardine Lloyd Thomson with local representation by The Standard; and

That this renewal be effective July 1, 2013 to July 1, 2014 at a cost for coverage in the amount of \$329,489.00 (not including taxes); and further

That the City CAO is hereby authorized to execute any and all documents to give effect to this renewal agreement.

### **Central Community Club Project Grant Sponsorship**

#### **7. Moved by C. Drinkwater, Seconded by R. Lunny & Carried:-**

That Council hereby authorizes the City to act as the applicant on behalf of the Central Community Club in receiving an RBC Day of Service Grant in the amount of \$1,000 to assist the Club with a variety of projects.

### **Empire Restoration Inc. – Roof Replacement Contract**

#### **8. Moved by R. McKay, Seconded by R. Lunny & Carried:-**

That further to Council awarding a contract to Empire Restoration Inc. on March 18, 2013 for the full replacement of all roof surfaces at Kenora City Hall, three readings be hereby given to a by-law to authorize the execution of a contract between the Corporation of the City of Kenora and Empire Restoration Inc. for this purpose.

## **POA Write-offs**

### **9. Moved by R. Lunny, Seconded by C. Drinkwalter & Carried:-**

That Council of the City of Kenora hereby approves the write off receivables list from the Provincial Offences department for the period of January 1, 2006 to December 31, 2006 in the amount of \$27,095.51.

## **Keewatin Homecoming Heritage Committee Sponsorship**

### **10. Moved by S. Smith, Seconded by C. Drinkwalter & Carried:-**

That Council hereby supports the Keewatin Homecoming Heritage Committee's request to name the City of Kenora as a sponsor in their application for funds through the Keewatin Forever Community Endowment Fund (of the Lake of the Woods Regional Community Foundation) for Keewatin Summer Splash 2013.

## **Purchase of Video Technology Equipment**

### **11. Moved by L. Roussin, Seconded by R. Lunny & Carried:-**

That Council of the City of Kenora authorizes the purchase of video technology equipment in the amount of \$12,538.47 that would allow for Council meetings to be televised on Shaw TV on a regular and consistent basis.

## **Donation of CP Station Clock to Railroad Museum**

### **12. Moved by R. McKay, Seconded by L. Roussin & Carried:-**

That further to CP Rail generously donating its 'old station pendulum clock' thirty-one years ago to the then Town of Kenora in recognition of the Town's Centennial Year – "Kenora for You in 1982," the Council of the City of Kenora appropriately donates this Canadian Pacific Station Clock, 'as-is' to the Kenora CP Retiree Club to display in the Lake of the Woods Railroad Museum; and

That an invitation be extended to the CP Retiree Club to attend the June 25 Council meeting for the station clock to be officially presented to representatives of the Club; and further

That should the CP Retiree Club cease operations in Kenora, the station clock be returned to the City of Kenora to determine a suitable location for the clock and/or to turn it over to the Lake of the Woods Museum.

## **Various Committee Minutes**

### **13. Moved by L. Roussin, Seconded by R. McKay & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- January 22, February 19 & March 26 – Committee of Adjustment & Planning Advisory
- April 17 - Lake of the Woods Development Commission
- April 25 & May 21 – Lake of the Woods Museum Board
- May 7 - Event Centre Committee
- May 8 – Accessibility Advisory Committee

- May 14 - Committee of the Whole and Property & Planning Committee
- May 16 – Heritage Kenora

That Council hereby receives the following Minutes from other various Committees:

- March 21 – Kenora District Services Board
- March 22 & May 3 – Board of Health
- April 24 – Kenora Public Library Board; and further

That these Minutes be circulated and ordered filed.

### **Leasing of Museum Annex**

#### **14. Moved by C. Drinkwalter, Seconded by R. Lunny & Carried:-**

That Council of the City of Kenora hereby authorizes the execution of a three-year lease agreement with Coulis Connection (Deb Coulis and Laura Mychalyszyn) for the Lake of the Woods Museum Annex located at 224 Main Street South, effective July 1, 2013; and

That the appropriate by-law be passed for this purpose; and

That Council give three readings to a by-law to authorize an amendment to By-law Number 80-2000 under Section (4) to authorize that a short-term agreement between City Council, the Lake of the Woods Museum Board, Deb Coulis and Laura Mychalyszyn allows for the use of the Museum Annex as a personal training studio; and

That those amendments to Section 4(a) and Section 12 authorized under By-law Number 106-2008 relating to rental revenue and the term of Museum Board Members be included in the new amendment; and further

That By-Law 106-2008 be and is hereby repealed.

### **Ad Hoc Harbourfront Docks Working Group**

#### **15. Moved by S. Smith, Seconded by R. McKay & Carried:-**

That the City of Kenora establish an ad hoc Harbourfront Docks Working Group to oversee a private-public sector partnership project to increase docking opportunities on the Harbourfront; and further

That the Working Group be comprised of the following members: Manager, Property & Planning; Planning Administrator; Economic Development Officer; City Engineer; Parks Supervisor; Facilities Supervisor and Council representatives from Economic Development and Property and Planning and BLT representative.

### **Ad Hoc Industrial Park Working Group**

#### **16. Moved by S. Smith, Seconded by L. Roussin & Carried:-**

That the City of Kenora establish an ad hoc Industrial Park Working Group to oversee a private-public sector partnership project; and further

That the Working Group be comprised of the following members: Manager, Property & Planning; Planning Administrator; Economic Development Officer; City Engineer; Council representatives from Economic Development and Property and Planning and a Business Development Committee representative.

### **Municipal Forest Fire Management Agreement with MNR**

#### **17. Moved by C. Drinkwalter, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora enters into a Municipal Forest Fire Management Agreement with the Ministry of Natural Resources that would expire on the 31<sup>st</sup> of March 2018; and

That Option #6 is the recommended Municipal Forest Fire Management Agreement with the Ministry of Natural Resources; and

That Council gives three readings to a by-Law to authorize the execution of an agreement between the Corporation of the City of Kenora and the Ministry of Natural Resources with a term to expire March, 31, 2018; and further

That By-Law Number 23-2010 be and is hereby repealed.

### **Waste Reduction Act**

#### **18. Moved by R. McKay, Seconded by L. Roussin & Carried:-**

Whereas the Province has introduced proposed legislation entitled the Waste Reduction Act; and

Whereas this proposed legislation will hold individual producers responsible for managing the waste from their products and packaging; and

Whereas this proposed legislation will encourage increased waste diversion from landfills, which will result in fostering innovation and more efficient packaging, as well as help both extend the life expectancy of existing landfill sites and reduce the need for new landfill sites; and

Whereas this new legislation recognizes municipalities' important role in waste diversion while working to ensure that the taxpayer relief through greater industry funding for the Blue Box program in the long term;

Now therefore, let it be resolved that the Council of the City of Kenora hereby supports the proposed changes under the new Waste Reduction Act for the reasons as outlined within this resolution; and further

That a copy of this resolution be sent to the Honourable Jim Bradley, Minister of the Environment, Sarah Campbell, MPP (Kenora-Rainy River), as well as submitted to Wendy Ren, Assistant Director, Ministry of the Environment, in conjunction with the Province's consultation on this proposed legislation with reference to EBR Registry Number 011-9260.

## **April Water and Wastewater Systems Report**

### **19. Moved by R. McKay, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora hereby accepts the April 2013 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator.

## **2013 Budget Amendment – Railway Street Property**

### **20. Moved by L. Roussin, Seconded by R. McKay & Carried:-**

That the Council of the City of Kenora authorizes the purchase of property described as 1539 Railway Street, Plan M123 Lot 39 & 40 for future municipal purposes; and

That the additional budget request in the amount of \$55,000 + disbursements be funded through the Contingency Fund; and

That in accordance with Notice By-law Number 144-2007 public notice is hereby given that Council intends to amend its 2013 Capital Budget at its meeting on June 25, 2013; and further

That Council gives three readings to a by-law for this purpose.

## **2013 Capital Budget Amendment – Harbourfront CIP**

### **21. Moved by L. Roussin, Seconded by R. Lunny & Carried:-**

That Council hereby approves amending the 2013 capital budget special projects/unusual spending to accommodate an additional request from Heritage Kenora to increase the available financial incentives by \$50,000; and

That this funding be appropriated from the Land Planning Reserve to accommodate two outstanding applications and provide additional funds for the balance of 2013 in order to encourage the rehabilitation and improvement to private lands and to coordinate public and private works in the Harbourtown Centre; and

That in accordance with Notice By-law Number 144-2007 public notice is hereby given that Council intends to amend its 2013 Capital Budget at its meeting on June 25, 2013; and further

That Council gives three readings to a by-law for this purpose.

## **Lease Agreement – 243 Rabbit Lake Road - Creighton**

### **22. Moved by L. Roussin, Seconded by R. McKay & Carried:-**

That Council hereby authorizes the extension of a lease agreement between the Corporation of the City of Kenora and William W. Creighton Youth Services to March 31, 2018 for lands described as 243 Rabbit Lake Road, Kenora, Ontario and legally described as Part of Plan KR-810, being part of Part 1 of Parcel 25003; and further

That Council gives three readings to a by-law for this purpose.



## **Postponement of Zoning Application #Z03/13 (Smith)**

### **23. Moved by L. Roussin, Seconded by R. Lunny & Carried:-**

That Council hereby acknowledges the request of the applicant, Dale Smith, to defer the statutory public hearing and decision regarding application Z03/13 Lakeshore until such time as an amended application is received which will address height of building, on-site parking for residents and visitors (vehicle and boat), snow plough turnaround on the west side of the proposed project, noise study/mitigation measures and amended sketches including elevations; and

That the required statutory public hearing will be re-advertised in accordance with section 34 of the Planning Act; and further

That the applicant will be responsible to pay for the additional advertising costs associated.

## **Approval of By-laws**

### **24. Moved by R. Lunny, Seconded by R. McKay & Carried:-**

That the following By-laws be now read a **First & Second Time**, and approved in their present form and presented for **Third & Final** Reading:~

**#62-2013** –To confirm the proceedings of Council

**#63-2013** –To appoint Heather Lajeunesse to the position of Deputy Clerk

**#64-2013** –To authorize execution of a contract with Empire Restoration Inc.

**#65-2013** –To authorize a lease agreement with Deb Coulis & Laura Mychalyszyn

**#66-2013** –To enter into a Municipal Forest Fire Management Agreement with MNR

**#67-2013** –To amend the 2013 municipal budget (Property Purchase)

**#68-2013** –To amend the 2013 capital budget (Harbourtown CIP Program)

**#69-2013** –To authorize the extension of a lease agreement (243 Rabbit Lake Road)

## **Close of Meeting**

### **25. Moved by S. Smith, Seconded by C. Drinkwalter & Carried:-**

That this meeting be now declared closed at 1:10 p.m.



**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2013**

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**Mayor**

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**City Clerk**